

**Poultney Board of Selectmen
Meeting
Monday, July 26, 2016 - 6:30 P.M
Poultney Town Hall**

Agenda

- 1) Adoption of the Agenda
- 2) Approval of Minutes: 7/11/16 & 7/18/16
- 3) Public Comments and Concerns
- 4) Road Report
- 5) Town Manager's Report
 - Letters & Communications
 - Budget FY 2016 & FY 2017
 - Library Update
- 6) Transact Any Other Lawful Business:
- 7) Board Orders
- 8) Adjourn

Meeting Minutes
Poultney Board of Selectmen
Monday, July 25, 2016 - 6:30 PM
Poultney Town Hall

Chairman Jeff King called the meeting to order. Selectmen present included: Frank Fressie, Terry Williams, Corey Davenport and Tom Coloutti. Others present included: Jonas Rosenthal Town Manager and Ron Kelley Road Foreman.

Adoption of the Agenda: Pledge of Allegiance. Tom Coloutti made a motion to adopt the agenda. Corey Davenport seconded the motion. Motion carried.

Approval of Minutes: Tom Coloutti made a motion to approve the minutes of 7/11/16 and 7/19/16. Frank Fressie seconded the motion. Motion carried.

Public Comments and Concerns: Tom Coloutti mentioned the issue of rates of pay that was brought up at an earlier meeting this past fall but could not remember the date and if any decisions were made at that time. Rosenthal will research the issue.

Road Report: The following was reported:

- 1) The Jones Rd. project has been completed. Road shoulders were cut, a cross culvert was installed, stone line ditching was completed, new gravel added and chloride was applied.
- 2) Ron Kelley inspected the end of Ferncliff Rd near the stone wall that was built several years ago. Some repairs may be needed.
- 3) The State permit has been approved and received for the River Street Better Back Roads project / grant. Supplies have been ordered and the project will begin next week.
- 4) VTrans has sent a letter to adjoining property owners near Bridge # 2 scheduled for construction next summer. The letter is requesting a meeting to discuss the project.

Town Manager's Report: The following was reported:

- 1) Copies of the June 2016 Financial Report were distributed.
- 2) The library project continues and is still on schedule. The minutes of Job meeting # 4 were distributed. Some changes in the carpeting and painting have been requested by the Library Trustees. This will add some additional expenses to the project but should be covered in the contingency.
- 3) Copies of the Library expense spreadsheet thru June 30, 2016 were distributed.
- 4) The FY 2016 Town Audit has begun.
- 5) Copies of the estimated tax rate increase based on the request to add an additional \$85,000 to the Emergency Equipment Replacement Fund allocation were distributed and discussed. The total for the annual allocation would be brought up to \$ 150,000 per year. It is currently \$ 65,000 per year. The equipment needs and the proposed schedule for replacement was discussed on July 18th at the Firehouse. Rosenthal recommended spreading the request by the Fire Department Officers over three (3) years instead of one (1) year. Rosenthal also recommended not to make any decision until the Board sees the FY 2018 Budget in its entirety (January or December). No action taken.

6) Rosenthal distributed copies of Village water line projects and fire hydrant improvements that are required to meet the Village Operating Water Permit. The estimated cost of the projects was \$ 1,125,000 based on an estimate provided in 2012. There are 8 water lines and 19 hydrants that must be replaced by the year 2024. Although the first project may take place by 2019 or 2020 when the Agency of Transportation will repave the Class 1 Highway on Beaman Street. Rosenthal pointed out that a major Village bond will expire in 2024. Rosenthal wanted the Board to look at the entire equipment needs not only for the Fire Department Equipment but for the water that is delivered by the Village rate payers and not those living outside of the Village area.

Transact & Any Other Lawful Business: Officials from the Vermont League of Cities and Towns would like to meet on Monday, August 1st at 6:30 PM (by conference call) to discuss the applicants for the Manager position and the process moving forward. Rosenthal will try to arrange a place with conference calling capabilities (perhaps Green Mountain College).

Board Orders: Corey Davenport made a motion to approve the Board Orders. Frank Fressie seconded the motion. Motion carried.

Frank Fressie made a motion to adjourn the meeting. Tom Coloutti seconded the motion. Motion carried.

s/Jonas Rosenthal